



<b>COMMITTEE:</b>	<b>JOINT OVERVIEW AND SCRUTINY COMMITTEE</b>
<b>DATE:</b>	<b>THURSDAY, 14 MARCH 2024 9.30 AM</b>
<b>VENUE:</b>	<b>FRINK ROOM (ELISABETH) - ENDEAVOUR HOUSE</b>

<b>Members</b>	
<u>Conservative</u> James Caston Brian Riley  <u>Independent</u> Kathryn Grandon Mary McLaren  <u>Liberal Democrat</u> Keith Scarff John Whyman	<u>Green Party</u> Terence Carter Leigh Jamieson Janet Pearson Ross Piper Miles Row Laura Smith

The Council, members of the public and the press may record/film/photograph or broadcast this meeting when the public and the press are not lawfully excluded. Any member of the public who attends a meeting and objects to being filmed should advise the Committee Clerk.

## AGENDA

### PART 1

#### MATTERS TO BE CONSIDERED WITH THE PRESS AND PUBLIC PRESENT

Page(s)

- |   |  |         |
|---|--|---------|
| 1 | <b>APOLOGIES AND SUBSTITUTES</b>   |         |
| 2 | <b>DECLARATION OF INTERESTS</b>  |         |
| 3 | <b>JOS/23/29 TO CONFIRM THE MINUTES OF THE JOINT MEETING HELD ON 20 NOVEMBER 2023</b>        | 5 - 10  |
| 4 | <b>JOS/23/30 TO CONFIRM THE MINUTES OF THE BABERGH MEETING HELD ON 22 JANUARY 2024</b>       | 11 - 16 |
| 5 | <b>JOS/23/31 TO CONFIRM THE MINUTES OF THE MID SUFFOLK MEETING HELD ON 22 JANUARY 2024</b>   | 17 - 22 |
| 6 | <b>TO RECEIVE NOTIFICATION OF PETITIONS IN ACCORDANCE WITH THE COUNCIL'S PETITION SCHEME</b> |         |

7 **QUESTIONS BY THE PUBLIC**

To consider questions from and provide answers to members of the public on any matter in relation to which the Committee has powers or duties and of which due notice has been given in accordance with the Committee and Sub-Committee Procedures Rules.

8 **QUESTIONS BY COUNCILLORS**

To consider questions from and provide answers to Councillors on any matter in relation to which the Committee has powers or duties and of which due notice has been given in accordance with the Committee and Sub-Committee Procedure Rules.

9 **JOS/23/32 REVIEW OF THE IMPLEMENTATION OF THE CULTURE, HERITAGE, AND VISITOR ECONOMY STRATEGY** 23 - 90

10 **JOS/23/33 INFORMATION BULLETIN - A REVIEW INTO THE USE OF CUSTOMER FOCUSED SERVICES** 91 - 98

The Information Bulletin is a document that is made available to the public with the published agenda papers. It can include update information requested by the Committee as well as information that a service considers should be made known to the Committee.

This Information Bulletin contains updates on the following subjects:

An overview of the different ways residents engage with customer services and how effectively these services are operating.

11 **JOS/23/34 FORTHCOMING DECISIONS LIST**

To review the Council's Forthcoming Decisions List and identify any items to be brought before the Overview and Scrutiny Committee.

Please note the most up to date version can be found via the Website:

[Forthcoming Decisions List » Babergh Mid Suffolk](#)

12 **JOS/23/35 OVERVIEW AND SCRUTINY ACTION TRACKER** 99 - 104

13 **JOS/23/36 BABERGH OVERVIEW AND SCRUTINY WORK PLAN** 105 - 106

To agree the Babergh Overview and Scrutiny Work Plan

14 **JOS/23/37 MID SUFFOLK OVERVIEW AND SCRUTINY WORK PLAN** 107 - 108

To agree the Mid Suffolk Overview and Scrutiny Work Plan

## **Date and Time of next meeting**

Please note that the next meeting is scheduled for Monday, 22 April 2024 at 9.30 am.

For more information about this meeting, including access arrangements and facilities for people with disabilities, please contact the Committee Officer, Alicia Norman - Committees Services on: 01473 296384 or Email: [Committees@baberghmidsuffolk.gov.uk](mailto:Committees@baberghmidsuffolk.gov.uk)

## **Introduction to Public Meetings**

Babergh/Mid Suffolk District Councils are committed to Open Government. The proceedings of this meeting are open to the public, apart from any confidential or exempt items which may have to be considered in the absence of the press and public.

### **Domestic Arrangements:**

- Toilets are situated opposite the meeting room.
- Cold water is also available outside opposite the room.
- Please switch off all mobile phones or turn them to silent.

### **Evacuating the building in an emergency: Information for Visitors:**

If you hear the alarm:

1. Leave the building immediately via a Fire Exit and make your way to the Assembly Point (Ipswich Town Football Ground).
2. Follow the signs directing you to the Fire Exits at each end of the floor.
3. Do not enter the Atrium (Ground Floor area and walkways). If you are in the Atrium at the time of the Alarm, follow the signs to the nearest Fire Exit.
4. Use the stairs, not the lifts.
5. Do not re-enter the building until told it is safe to do so.